

AIS Meeting Minutes  
December 7, 2011

**PRESENT:**

George: Chairperson  
Kathy S: Treasurer; Webster Monday Night  
Marge: Secretary; Simple Serenity  
Maryann: Monday Sunshine  
Karen B: Pittsford 12@12  
Megan N: Chili 7/11  
Scott H: Victor Parents  
Mike H: Book Depot  
Ann: District Representative  
Mel: Webmaster; ISR  
Judy B: Focus on Me  
Barb D: Spiritual Awakenings; Volunteers  
Mike P: St. Louis  
Ed  
Carol: Free to be Me  
Wendy: Newsletter  
Sally: Friday Stepping Stones

George opened the meeting with a moment of silence followed by the Serenity Prayer. Scott read the Twelve Concepts of Service. Karen read extended Concept Twelve.

**SECRETARY:** The November minutes were reviewed. Mel made a motion to accept the minutes as amended, and Megan seconded. The motion was passed unanimously.

**TREASURER:** Kathy presented the treasurer's report for November 2011:

|   |                          |
|---|--------------------------|
| INCOME                                      |                          |
| Book Depot                                  | \$743.09                 |
| <u>Donations</u>                            | <u>\$415.00</u>          |
|   | Total Income: \$1,158.09 |
| EXPENSES                                    |                          |
| AIS office                                  | \$516.40                 |
| <u>Activity (Intergroup Representative)</u> | <u>\$145.00</u>          |
| Total Expense:                              | \$661.40                 |
| <u>Overall Cash Flow for November 2011</u>  | <u>\$496.69</u>          |

The issue of acknowledging memorial gifts was discussed. George summed up the discussion by saying that it was appropriate to acknowledge each gift individually and to notify the family if specified.

Barb made a motion to accept the treasurer's report. Scott seconded the motion and it was passed unanimously.

#### **REPORTS:**

**CHAIR:** George thanked the group for allowing him to serve as chair and said he was looking forward to chairing the public outreach committee.

**VICE-CHAIR:** George gave us Nancy's report which was a request to have the 2012 AIS meetings on Wednesday nights. George moved that we hold the meetings on Wednesday nights in 2012. Mel seconded the motion and it was passed unanimously. George also announced that we would have the Tureen Supper next March only if some group or district steps up to chair this fund-raising event. His preference would be to have each district manage one aspect of the event so that every area was covered.

**BOOK DEPOT:** Mike H told us he buys in case lots because of the pricing advantage and said that there was no big need to order literature for the next few months. The exception is newcomer packets which we do need.

**NEWSLETTER:** Wendy is revising the rough draft of the December newsletter. The draft was circulated among the group for comments and additions.

**VOLUNTEERS:** Barb announced that everything was operating smoothly now and that they would need someone to volunteer for a few hours on Wednesday mornings in January. Following Barb's report there was a lengthy discussion of phone systems, electronic mailboxes, and our ability to respond as quickly as possible to messages left for AIS. The result was that a telephone committee was formed to explore these matters fully. Members of the committee are Sally (chair), Wendy, Karen, and Barb (consultant).

**WEBMASTER:** Mel told us that November logged 909 visits to 3,657 pages and that the December meeting list was available now.

A discussion of how the flow of information concerning changes was supposed to be managed ensued. The Group Representative communicates any change to the District Representative who sends the information to George at New York North. The district manager also is responsible for contacting AIS to report such changes.

**UNFINISHED BUSINESS:** Mel gave updates on the incorporation process. The state has approved the amendment, and the answers to the Feds questions are in their hands.

The next AIS meeting will be held on Wednesday, January 4<sup>th</sup>, 2012.

Mel moved to adjourn the meeting; the motion was seconded by Mike H and passed. The meeting adjourned at 8:13 pm.

Respectfully submitted,  
Marge P  
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