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Greater Rochester Area
AIS Service Center
288-0540

Newsletter: May 2012

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Calendar of Events / Anniversaries (Also updated online at www.aisrochester.org)

NYN Spring Assembly Convention: Friday, May 18 - Sunday, May 20

Belinger Hall Retreat and Conference Center, Chautauqua, NY. Representatives, and those who wish a concentrated period of Al-Anon meetings, gather in a lovely retreat setting.

Stepping Stones 20th Anniversary

Friday, June 1, 2012 7:00 PM
1st United Methodist Church
570 Old Ridge Road (rear door)
West Webster, NY
Al-Anon and AA Speakers
Refreshments served.



Searching for Serenity Anniversary

Thursday, June 7, 2012 6:00 PM
United Methodist Church
92 Main Street , Brockport, NY
Al-Anon and AA Speakers.
Dish to pass.



AIS Monthly Business Meetings: (All members are welcome)

6:30 p.m. first Mondays at the AIS office, 805 Blossom Road. June meeting: **6/5/2012.**

Meeting Notes

Saturday Nite Live Alateen Saturdays, **7:00 p.m.** St. Thomas Church, 2000 Highland Ave.

Reports, Requests, and News

AIS Office Notes: Committee chair positions on the AIS board are still available: "Alateen," and "Institutions." Institutions needs a liaison to the board who can help plow new ground. Alateen needs basic support and board liaison as new Alateen meetings are being organized and more may be needed. To help out, contact the office at 288-0540.

Website: AIS now has a Mobile website! Meeting times easily accessible from smart phones: m.aisrochester.org

Book Depot: Please call before you come in for literature, since hours vary a bit. I generally am here 10-Noon on Mondays, but could start at 9:30 or leave at 12:30. There is a large quantity of valuable literature for free, or under 10¢, which rounds out your literature rack very nicely. If your group or district would like a 10-15 minute presentation about the Literature Distribution Center (LDC), aka the Book Depot, just contact me at 585-381-0898. -Mike H.

Newsletter: Deadline is May 30. Send event notices, changes, and other news to: news@aisrochester.org

The Finance Committee Report is being sent along as an attachment to the newsletter.

AIS Treasurer's Report for March 2012

Income

| | |
|---------------------|-----------------|
| Book Depot | \$ 1,439 |
| Donations | \$ 390 |
| Total Income | \$ 1,829 |

Expense

| | |
|---|-----------------|
| Book Depot | \$ 1,876 |
| AIS Office (rent, phone, insurance, supplies) | \$ 329 |
| Total Expenses | \$ 2,205 |

Income (Loss)

(- \$ 376)

AIS is self-supported by our meeting groups for rent, business phone line, office supplies, website, etc. When anyone, anywhere reaches out for help, let the hand of Al-Anon be there! We thank you and look forward to contributions from you and your groups.

When making out checks:

- *Make check out to "AIS."
- *Put "donation" in the memo line.
- *Specify the Group Name.
- *Give a contact phone number.

AIS Finance Committee Meeting:

April 17, 2012

Meeting Date: April 11, 2012

PRESENT:

George S
Kathy S
Mike
Mel Y

AGENDA:

- Review budget
- Prudent Reserve (sufficient operating funds for one-year operations)
- Book Depot
- Fund Raisers

BUDGET:

The first quarter budget was reviewed is on track with a positive cash flow of \$1,734.00.

The years 2007 to 2011 were reviewed as follows:

- 2007 Year End: \$1,671
- 2008 Year End: (\$1,819)
- 2009 Year End: \$1,867
- 2010 Year End: (\$1,807)
- 2011 Year End: (\$755)

Total result of 5-years: (\$843) negative cash flow

PRUDENT RESERVE:

The operating expenses for one year include but not limited to:

- Insurance
- Phone
- Postage
- Rent
- Supplies
- Website
- Newsletter
- Committee support (such as: Intergroup, Alateen, PI/CPC, etc.)
- Fees (i.e., NYS, IRS, etc. fees)
- Equipment
- Software

Based on budgets for 2007 - 2011:

- \$6100/year for base operation
- \$2000 for equipment replacement (computer, software, copier, phone, etc.)
- \$500 Book depot support
- \$500 Office relocation if it is ever needed.

Total reserve should be a minimum \$9100.00

AIS Finance Committee Meeting:

Currently savings reserve is \$9682.00.

BOOK DEPOT:

The book depot is currently self-sustaining. The only recommendation is that we look at ways to get information out that the book depot is one of the main supports of AIS and it provides the best cost benefit for Rochester groups.

We need to look into how better we can server the Rochester area. For example how do we offer better hours for pickup, satellite depots for outlying areas, etc.

A survey should be conducted to see what customers think about literature pick up with regard to location, office time, etc.

Inventory vs. selling is constantly being reviewed.

FUND RAISERS:

Currently the Tureen Supper is the main fund raiser.

This is highly dependent on having a chairperson for this function in a timely manner and since fund raisers provide a significant avenue of income it is recommended that an effort be made to find chairpersons for this as early as possible.

RECOMMENDATIONS:

1. Budget:
 - a. Finance committee to meet quarterly
 - b. Continue monthly reports at AIS meeting
 - c. 2013 Budget to be developed as scheduled
 - d. Reach out to groups to show what AIS provides to them and encourage support
 - e. Publish monthly group donations.
 - f. Do Not publish non-donating groups.
2. Prudent Reserve
 - a. The savings should be maintained and only used in an emergency. One reason for this is that interest rates are very low and this account is essentially stagnant and not growing.
3. Book Depot
 - a. Look for ways to make the book depot more accessible.
 - b. Promote to outlying groups the advantage of purchasing "locally"
4. Fund Raisers
 - a. Fund Raisers are important to AIS, but are highly dependent of having a volunteer coordinator.
 - b. Effort should be put forth to recruit a coordinator.

Respectfully Submitted:
Finance Committee