

AI-Anon Information Service of Greater Rochester NY
Meeting Minutes 2/13/2021 10am

Zoom Meeting-links on Rochester AIS Website

Read: 12 Traditions-Dennis C, 12 Concepts of Service-Robin S, Warranties-Pat H, and Expanded Version of Concept #2-Loron O.

Mel - Opened meeting with a moment of silence followed by the Serenity Prayer.

Roll call first names: Mel Y, Loron O, Pat H, Deb G, Robin S, John B, Rose B, Sue C, Dennis C, Diane S, Laura H, Laura R, Russell, Rebecca B, Carol C, Maggie G, Angela R., Karen R.

Welcome to all and any newcomers? AIS Welcome statement below from Mel:

We welcome you to the AIS Rochester monthly meeting, and hope you will find in this fellowship:

1. Growth in your program and understanding of how AIS works.
2. A welcoming environment where members feel safe and can express opinions and ideas freely without interruption or criticism.
3. Discussion and actions that benefit the AI-Anon groups in Rochester area and beyond. We welcome feedback on how our organization is working and ideas for improvement.
4. Contact information for officers and AIS members-an orientation for new members.
5. Lastly, thank you for your service. Rotation of service is important for all group's health.

Reports and discussion.

Secretary: Loron - Review Minutes-motion to approve-Robin/second-Rose/ no amendments, motion carried.

Report-Thanks for sending reports to the Secretary. I will present the Excel list of phone and email contacts for our meeting and discuss how to distribute and who will be able to receive this information. Per last month's discussion, AIS website has contacts for all officers and committees. See discussion in old business.

Chair: It has been an interesting month. There have been many 12-Step calls in January.

On Thursday mornings Mel usually goes to the office to meet with John. This Thursday he had the opportunity to meet with John, Diane (Treasurer) and Rebecca (Book Depot). They talked about finances and committees.

It is recommended that each committee makes a report to the monthly AIS meeting and coordinate their activities within that committee. When there is a need to make a purchase, this should be coordinated with the Treasurer. This will ensure that any purchase made will have AIS sales tax exempt form. The form is a separate document that is filled out specific to the supplier, signed by the Treasurer and provided to the vendor. It will also ensure that any purchase not on the budget is approved at the monthly meeting.

The main importance here is that AIS committees communicate, keep the Treasurer informed, use the tax exemption form, and keep everyone informed - submitted by Mel.

Discussion - Mel is returning all calls to AIS about our program. There were 12 calls this month. He is also sending out newcomer packets with contact information for follow up.

Vice-Chair: Pat H. One of Pat's responsibilities as Vice-Chair is to review the bylaws and recommend updates. We have a committee which formed last year, and we have been fine tuning the responsibilities of each officer, committee member, and procedures for Rochester AIS. When the bylaws are ready to be posted on our website for all of the groups to look at them, she will let us know.

Discussion: Pat will set up a meeting time to review bylaws this week. Angela confirms that the group will be able to review and comment before bylaws voted on. Mel confirmed.

Treasurer: Diane. Report at <http://www.aisrochester.org/pdf/treasurer-report.pdf> Diane read summary, no questions, motion to approve-Pat H, second Angela R. Motion passed. Diane thanked John B for help with report. Rose thanked Diane for reimbursement for outreach supplies.

Book Depot: Rebecca-note AFA's (AI-Anon Faces Alcoholism) new version has been delivered. Per Rebecca, great resource, showing diverse communities effected by alcoholism. These are not dated as has been done in the past. We are using in outreach to food banks and churches. Please call Rebecca if you want this or other literature delivered. Rebecca will deliver to Pat, Loron and Dennis.

Question: What is the most up-to-date manual? The "2018-2021 AI-Anon/Alateen Service Manual" Version Two. Available hard copy or on WSO website to view online.

Public Outreach: MINUTES FROM OUTREACH COMMITTEE 1/20/21

This month we have distributed over 200 AI-Anon information packets to food cupboards in Rochester. Some are already asking for more packets from AI-Anon.

Churches which host AI-Anon meetings are being asked to include AI-Anon information in their bulletins to provide members with virtual information to access meetings.

Dennis is investigating possibilities of starting a second beginners meeting for newcomers. We will support his efforts.

Loron has given AI-Anon contact and website information to the recovery program at Westfall-working on contacts for Unity/Rochester Regional Health Chemical Dependency.

Next meeting will be February 17 at 6:00. All are welcome. If you would like to help with a project but not join the committee you are welcome to come and listen and volunteer. An easy way to do service.

Newsletter:

Newsletter at <http://aisrochester.org/newsletter/02162021.pdf> deadline for articles, 2/15/2021 list newsletter items at meeting.

Discussion: Karen has been asked if meeting minutes can be printed in newsletter. Secretary notes minutes are long. Would a link to the minutes from the newsletter meet the members request? Group agrees. We also like directing folks to website.

Action: Will include the link in the newsletter and ask for feedback. Secretary clarified that we would like to have articles suggested noted in the minutes so Karen will know what to expect for the newsletter, confirmed deadline of 2/15.

Web Committee: February 1, 2021-Sue C reviews below.

I would like to thank everyone for their support and warm welcome as I assume the role of Web Committee chair. I especially would like to thank Mel and Pat for all of their guidance and encouragement. I'm excited to be of service and am available for questions, suggestions, or concerns at webcommittee@ais.org. Thank you. Sue C.

It is with great excitement that we announce that the World Service Office has registered its first American Sign Language electronic AI-Anon meeting on the zoom platform. You can find it on our home page listed under Wednesday.

As a reminder, if you would like to learn more about zoom functionality, join us on Sunday February 21st, 1-3 pm at Meeting ID: 435420055, Passcode: zoom. Questions? Call or text Ellen V. at 585-402-1275 or by email at ellenvzsemail@gmail.com.

January 2021 - AIS Traffic

- 4,880 visitors viewing 21,760 pages
- 65% new and 35% returning visitors
- 48% mobile and 52% desktop viewing devices

Top 10 pages visited:

1.	Home Page	4176
2.	Meeting List	730
3.	Sunday	548
4.	Saturday	360
5.	Tuesday	292
6.	Friday	277
7.	Wednesday	260
8.	Monday	250
9.	Thursday	209
10.	Contact Us	152

There were 18 Newcomer Packet requests and ten 12-step calls.

Calendar Report: Ellen is willing to be service sponsor for calendar. Reviewed with group that the calendar project for 2022 is looking for people to create. Call AIS if interested. There are a few more if the 2021 calendars available contact website.

Alateen: Beth is working on AMIAS application and spoke with Diane to discuss future of Alateen in Rochester. Will give additional info upon report at meeting, which Diane will be attending. Pat H has been in touch with Beth and will follow up.

Finance: Open

Activities: Debbi G and Dennis C meeting to discuss virtual events. Debbi will review options for Tureen Supper, our yearly fundraiser postponed from 2020.

Intergroup Rep: Open

Unfinished Business: How to submit incidental expenses to AIS for reimbursement? Review of contact list for members. What is best format and who to distribute to?

- Expense reports-to treasurer

Contact list

- Loron used screen share and asked group to amend/correct this information in Excel spreadsheet. Corrections done. We have 23 addresses!
- How to use this list, noting principles of anonymity and growing our understanding as a group? Discussion-agreed we will share contact information (includes first name, email, phone, position held and district) among people on the list only. Doing so confirms we will not forward to share with others not on the list. Motion to share this information via email and update monthly among the list members only submitted by Loron O, Motion passed. Loron will send the list out this week to members.

Safety in meetings-update on resources and discussion

- Pat noted that our website has 3 links to safety guidelines. This can be helpful in discussions and group conscience about safety.
- Example of concerns-someone calling into a meeting and does not identify themselves in spite of many gentle cues. Folks do not have to participate, just say hi, give a name. Group wonders if we are leaving out new folks or people not savvy in use of zoom or call-in options for zoom?
- Suggest reviewing how to unmute with call in when meeting starts, explaining rules for zoom meetings and offering contacts for local AIS.
- Safety concerns are real, and groups have declined/removed callers who have not responded to multiple contact.
- Note anonymity issues, using earphones keeps conversations private and working in a room that will allow privacy or keep faces on screen private.
- Will continue this conversation, learning from group consciences and using WSO and NY north for resource also.

New Business: No new business.

Bullet Points: secretary/members to summarize take home points

- AIS meeting members are creating contact list to support each other and learn more about AI-Anon and AIS.
- AIS Rochester website, please use for links to Information WSO news for two articles, and on home page under zoom meetings "toolkit of moderators."
- AIS Rochester is answering all 12-step calls, delivering and answering all questions, sending and delivering literature including welcome packets.
- Meeting minutes will be available via link in newsletter and on website.
- ASL sign language ongoing meeting, see the link at the AIS Rochester website.
- Anyone interested in creating a 2022 AIS Rochester Calendar? Call AIS Rochester, we will connect you with a service sponsor, Ellen V.

Adjourn: With AI-Anon Declaration

Next Meeting: March 13, 2021 10 am-see electronic link on website