

AIS Meeting Minutes

July 9, 2016

Present:

Ancelin: Secretary/Sunday South Wedge Serenity Seekers ISR
Ann S: Monday Canandaigua Noon ISR
Becky E: Women's 12 @ 12 Treasurer
Deb G: Came to Believe ISR
Debbie A: Gold Old Gang ISR
George: Volunteers/Service Center
JeanRita: Spiritual Awakening ISR
John B: Focus On Me Treasurer
Joni H: Simple Beginnings ISR
Marci: Vice Chair/D19 Treasurer
Mel: Treasurer/Webster Monday ISR
Mike H: Book Depot/Stepping to Serenity
Pat H: NYN Public Outreach/Penn Yan ISR
Sheila S: Chairperson/Spiritual Awakening
Sheila SF: Spiritual Awakening GR
Susan A: Good Old Gang ISR

Sheila opened the meeting at 10:00 am with the Serenity Prayer. George read the 12 Traditions. Mike H read the 12 Concepts. Ancelin read the Warranties. Joni read the expanded Concept 7.

Roll call by 1st name and position.

Reports:

Chair: Sheila asked if there were any questions regarding her report. There were none. Stated there will be a meeting before the AIS scheduled 10 a.m. meeting to discuss & study The Concepts. This will start in September on September 10th at 9 a.m.

Secretary: Working on keeping an electronic database of attendance, minutes, agenda's, etc., to be kept at the service center. Ancelin presented last meeting minutes as is for approval. No changes or corrections were received. Mel made a motion to approve, Pat 2nd, approved.

Treasurer: Mel went over treasurer's report. This is the 1st month of negative cash flow for 2016. Big culprit is the WSO not sending timely invoices for literature orders. Mike H did add Mel to the notifications from WSO to try to alleviate this. There was a question regarding the website cost on the breakdown, this was for the hosting of the domain name for 2 years. Additional question if there was a breakdown of all the groups and reported amounts to the AIS Quarterly Appeal to judge its success; not yet. So far no cash has been pulled from the reserve fund for the office. George made a motion to approve, Mike 2nd approved.

Special note after the meeting the financial issue with Frontier has been settled. The final outstanding balance was \$563.65. In keeping with Tradition 7 this has been paid.

Vice Chair: Marci reports that the groups are still being asked for feedback regarding the "Just for Today" bookmark and whether or not to remove the St. Francis of Assisi prayer on the back. Groups should report back to their respective DR's to forward feedback to Diane C.

Activities: Becky has put together a list of free activities for members for July and August. They consist of coffee meet ups and hikes. The hikes are family friendly. Also was looking at local venues for fundraising for showing CAL movies.

Alateen: Diane not present, sent in her report. There were no questions regarding the Alateen report, accepted.

Book Depot: No formal report given, orders being fulfilled and depot is adequately stocked. Still looking for volunteer help to fill orders.

Finance Committee: No report for this month from the Finance committee.

Institutions/Public Outreach: Brian not present sent in report. Jennifer House will not be holding a meeting every month. Those interested in helping grow that meeting should contact Brian directly.

NYN Public Outreach: Pat mentioned the State Fair, those who wish to volunteer can go to the NYN Website to sign up for a shift. Requesting 250 copies of meeting lists. Previously they had 1K and there were lots of leftovers last year.

Newsletter: Newsletter will be sent out with list of activities attached. Working remotely from vacation spot any articles for submission sent to Megan. Reminder that her term is up at the end of the year a new Newsletter editor will need to be found.

Volunteers/Service Center: George needs help coordinating the office, has been elected to a position outside of Al-Anon which will require his time. Always a need for more volunteers would like to see coverage in the office from 9 – 6 during the week.

Website: George reported tracking stats from Google analytics. The website is being viewed 56% through mobile devices. Tracking report shows the top 10 pages being viewed and where hits are coming from, mostly in Rochester but in neighboring counties as well.

Intergroup Rep: Position remains open.

New Business:

Brief GC recap: Marci thanked all members who were able to participate and give their perspective on what has been going on. Lengthy discussions were had regarding meeting behaviors and treatment of one another, “Principles above Personalities”. Asked for comments. Joni asked if there was a decision reached as to whom would be responsible for the website? The Website Committee was formed with 3 volunteers, Joni, Mike, and Megan (previously on it already). The website chairperson position will be put up again and seeking someone with technical ability who will be able to update the sight. For the moment changes/updates can be sent to Mel to make in the interim.

Unfinished Business:

AIS monthly meeting location will remain the same at the service center as it is now.

ISR’s voted to not have a meeting in August. The next AIS Meeting will be September 10th at 10am.

Marci made a motion to adjourn, George 2nd Meeting ended at 11:19 a.m.

Next meeting is September 10th, 2016 at the AIS office at 10am

Respectfully submitted: Ancelin

AIS Treasurer Report 2016

July 1, 2016

AIS Treasurer Report – June 2016

Attached reports:

1. Banking Summary
2. Transaction Report
3. Budget Summary

Summary:

• Checking Account Balance	\$1776.03
• Savings Account Balance	8039.64
• Book Depot Income:	1142.60
• Donations:	\$437.00
• <u>Insurance Certificates:</u>	<u>50.00</u>
• Total Income:	\$1629.60
• Rent	350.00
• Phone	63.23
• Office Supplies	92.93
• Website	200.74
• <u>Book Depot Orders</u>	<u>3943.93</u>
• Total Expenses	\$4650.83
• Overall Cash Flow through 6/30/2016	(-\$3021.23)

Respectfully Submitted
Mel

Banking Summary June 2016 - Last month

6/1/2016 through 6/30/2016

7/2/2016

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Category	6/1/2016- 6/30/2016
INCOME	
BookDepot	56.60
Conference of the Lakes	283.50
Finding Hope	21.00
Hope for Today	32.00
Penn Yan	126.00
Serenity on Saturday	378.50
Webster Monday Nite	45.00
Womans 12 & 12	200.00
TOTAL BookDepot	1,142.60
Donations	50.00
A New Beginning	47.00
Brockport	25.00
Evening Serenity	30.00
Henrietta AFG	24.00
Monday Sunshine	100.00
Penfield Chapel	30.00
Serenity Seekers	60.00
South Wedge Serenity Seekers	30.00
Stepping Into Recovery	16.00
Webster Monday Night	25.00
TOTAL Donations	437.00
Insurance Certificate	
Stepping Into Recovery	50.00
TOTAL Insurance Certificate	50.00
TOTAL INCOME	1,629.60
EXPENSES	
AIS Office	
Office Rent	350.00
Phone	63.23
Supplies	92.93
Website	200.74
TOTAL AIS Office	706.90
Book Depot Orders	3,943.93
TOTAL EXPENSES	4,650.83
OVERALL TOTAL	-3,021.23

Transaction - June 2016 - Last month

6/1/2016 through 6/30/2016

7/2/2016

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Date	Num	Description	Category	Clr	Amount
6/1/2016	ATM	USPS	AIS Office:Su...	R	-12.94
6/1/2016	1394	S Al-Anon Famil...	--Split--	R	-1,874.71
6/4/2016			BookDepot	R	11.60
6/4/2016			Donations	R	50.00
6/4/2016			Donations:Ev...	R	30.00
6/4/2016			Donations:Ser...	R	60.00
6/4/2016			Donations:So...	R	30.00
6/4/2016			BookDepot:S...	R	378.50
6/4/2016			Donations:He...	R	24.00
6/4/2016			BookDepot:P...	R	66.00
6/5/2016			Donations:We...	R	25.00
6/6/2016	ATM	Domain/Hosti...	AIS Office:We...	R	-200.74
6/6/2016	ATM	Staples	AIS Office:Su...	R	-79.99
6/7/2016			BookDepot:W...	R	200.00
6/7/2016		S	--Split--	R	81.00
6/7/2016			BookDepot:C...	R	183.00
6/7/2016			BookDepot:C...	R	22.00
6/7/2016			BookDepot:C...	R	37.00
6/7/2016			BookDepot:C...	R	41.50
6/10/2016			BookDepot:W...	R	10.00
6/10/2016	1395	NMS Browncr...	AIS Office:Offi...	R	-350.00
6/10/2016	1396	S Al-Anon Famil...	--Split--	R	-2,069.22
6/10/2016	25		Donations:Bro...	R	25.00
6/10/2016			Donations:Ste...	R	16.00
6/10/2016			Insurance Cer...	R	50.00
6/10/2016		S	--Split--	R	56.00
6/17/2016			Donations:Pe...	R	30.00
6/17/2016			Donations:Mo...	R	100.00
6/17/2016		S	--Split--	R	68.00
6/21/2016			BookDepot:W...	R	35.00
6/27/2016	Other	Time Warner ...	AIS Office:Ph...	R	-63.23
6/1/2016 - 6/30/2016					-3,021.23

BALANCE 6/30/2016

9,715.67

TOTAL INFLOWS 1,629.60

TOTAL OUTFLOWS -4,650.83

NET TOTAL -3,021.23

2016 AIS Budget

		Jan	Feb	Mar	Apr	May	Jun
Income	Budget						
Checking Account		\$ 1,138.94	\$ 1,648.70	\$ 2,354.23	\$ 3,894.72	\$ 4,697.26	\$ 1,776.03
Savings Account		\$ 8,039.31	\$ 8,039.37	\$ 8,039.44	\$ 8,039.51	\$ 8,039.58	\$ 8,039.64
Bank Adjustment	\$ -	\$ -	\$ -				
Book Depot	\$ 14,450.00	\$ 743.25	\$ 739.15	\$ 1,736.55	\$ 1,496.00	\$ 1,250.08	\$ 1,142.60
Donations	\$ 3,000.00	\$ 532.00	\$ 284.00	\$ 620.00	\$ 167.00	\$ 517.00	\$ 437.00
Insurance Certificates						\$ 50.00	\$ 50.00
Tureen Supper	\$ 900.00	\$ -	\$ -	\$ 805.00	\$ -	\$ -	
Total Income	\$ 18,350.00	\$ 1,275.25	\$ 1,023.15	\$ 3,161.55	\$ 1,663.00	\$ 1,817.08	\$ 1,629.60
Expense							
Chairperson/Inter Group Rep	\$ 400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
AIS Office							
Insurance	\$ 350.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Phone	\$ 1,400.00	\$ 224.78	\$ -	\$ 109.92	\$ 204.70	\$ 63.02	\$ 63.23
Rent Meeting \$25/month	\$ 300.00	\$ -	\$ 50.00	\$ 710.00	\$ 350.00	\$ 350.00	\$ 350.00
Rent Office \$175/month	\$ 2,100.00	\$ -	\$ 350.00	\$ -	\$ -	\$ -	\$ -
Supplies & Postage	\$ 650.00	\$ -	\$ -	\$ -	\$ 10.99	\$ -	\$ 92.93
Website	\$ 200.00	\$ -	\$ -	\$ -		\$ -	\$ 200.74
Alateen	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Book Depot	\$ 13,000.00	\$ 170.65	\$ -	\$ 1,636.10	\$ 16.14	\$ -	\$ 3,943.93
Bank Service Charge	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Public Information /Coop PC	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ 20.00	
Tureen Supper/ fall fund raiser	\$ 200.00	\$ 100.00	\$ -	\$ -	\$ -	\$ 122.20	
Total Expenses	\$ 18,900.00	\$ 495.43	\$ 400.00	\$ 2,456.02	\$ 581.83	\$ 555.22	\$ 4,650.83
Income (Loss)		\$ 779.82	\$ 623.15	\$ 705.53	\$ 1,081.17	\$ 1,261.86	\$ (3,021.23)