

AI-Anon Information Service of Greater Rochester NY
Meeting minutes – September 12, 2020, 10am
Electronic meeting

Mel Opened the meeting with a moment of silence followed by the Serenity Prayer.

Read: 12 Traditions-John B., 12 Concepts of Services Russell, Warranties -Lisa M., expanded Concept # 9-Pat H.

Roll Call first names. Mel, Loron, Pat H., John B. Marcia Y., Maggie G. Cathleen B., Ellen V., Deb G., Karen, Lisa M., Carol C. Russell M., Rose B., Nancy M., Rebecca.

Reports:

Secretary: Approve/amend/accept July meeting minutes-Motion to approve Pat H., Second Russell-motion passed.

Current minutes are found at <http://aisrochester.org/pdf/minutes071120.pdf>

Electronic Meeting Chair and Calendar- Ellen V. thank you for teaching Zoom to our new attendees to the AWSC (Area World Service Committee) today. Thank you for encouraging group discussion about important topics

Calendar shared- the group loves the calendar. Artwork by members is beautiful. Ellen needs to add WSO disclaimer and then to the printer, plan is to be ready by end of September. This will be fundraiser for AIS. 1. Base price 15\$, we need to decide shipping charge or if there is handling should be added. We can use credit cards for this item. **ACTION:** Ellen to mail the calendar in workable form to AIS website so she and Mel can create an ordering platform from our website. Final price to be determined by weight of calendar and shipping costs. *Will finalize in or before October meeting?*

Electronic Meeting report:

- as meetings open, list of meeting attendees and phone # must be collected to use ONLY if covid tracing needs to be done. Group discussed concerns about anonymity of members, and keeping to this principle while preserving public health.
- Ellen has received a synopsis of guidelines on opening, California and Arizona groups collaborated with WSO. This will be sent to NYN for review, and this group.
- Carol C. - AFG connects also had opening guidelines for GR's, she will share this with Ellen and group as needed
- If your meeting goes live, please let AIS Rochester know to update lists
- Group discussed how helpful zoom has been for easy access to meetings anywhere. Will WSO and AIS Rochester continue some meetings electronically

after restrictions lifted to allow for this access? Group to discuss next month- there is guidance from WSO.

- Note- ZOOM is a brand of electronic meeting, in our records we will use electronic meeting and occasionally zoom as this is the platform we are using now.

Chair: Mel

Not much going on. I am working with the church as to when we can have a face-to-face meeting. I expect it to take place for the October meeting. The church is allowing the Thursday Men's meeting to start this past Thursday. **Discussion/decision:** majority of the group not ready to meet in person, will meet Electronic **in October**.

Vice-Chair: Loron

1. Nominations for officers- what positions to focus on? Does anyone have good candidates Loron can reach out to?
2. Zoom transitions-best practice to face to face or hybrid? Assume that Ellen V will cover? -see her report
3. Any way to distribute literature as cleanly as possible?
4. Cleaning of literature or office use using COVID guidelines will this assist in more distribution of literature?

Will send out some more information on most needed service positions as one-page flyer as I sent today for the treasurer

Treasurer: John

Current treasurer report is found at <http://aisrochester.org/pdf/treasurer-report.pdf> item for return of money for Al-Ahon was an institutional gift, this was refunded per our guidelines and we received individual gift.

Motion to approve report by Pat H. Second by Russell-group approves.

BUDGET requests due by next meeting-so treasurer can submit next month. Officers please send to the treasurer, see last year's budget on the website.

Book Depot: Rebecca - Group discussion includes these points about ordering and receiving books. We agree having literature available easily is a goal of AIS.

- Books ordered from AIS depot down. Individuals are requesting, but groups not. We are not buying books so budget neutral.
- Newcomer packets 99 sent out since March!
- Following cleanliness and no touch dropoff of books-Thanks Rebecca.
- Several members willing to deliver books also to avoid shipping costs
- Can we order books with a shopping cart from AIS website-see discussion

Discussion-book ordering options

- Presently we have email and ship order form from AIS Rochester website, people can also leave phone messages with follow up.
- Presently we cannot accept credit card payment for books. Group wishes we could.
- Building Shopping Cart option into our website is time consuming and can create more expense for AIS. Discussed, if this would increase CAL being enjoyed by more people, should we pursue? We would like folks to have options besides amazon.
- WSO has online ordering/shopping cart and credit cards online NOW-
- **ACTION**-Website- put link to WSO for literature in front page, AND add to the line "did you know" " you can purchase AI-Anon literature at office AND literature form below"-to direct the eye to the information.
- **ACTION**- Mel will look into cost of shopping cart options for book ordering.

Public Outreach: Rose

We have scheduled a monthly meeting time to assure consistency of communications and planning.

Chairperson Rose B. with Rebecca B., Carol, Anne K, Mike H, Loron O. complete the committee. We thank Kathleen H. for her service, she is no longer able to serve. Anne K. has created letter to go to local Mental Health providers describing our program in COVID terms. This may have been delivered by 9/12.

Loron has left phone messages with 3 Radio stations for PSA's, have not heard back yet.

Goals for next meeting outreach, is there any live? And literature, can it be left in any form for distribution for interested people or professionals?

Newsletter: Karen - deadline for September newsletter 9/15. Thanks to Karen for the great newsletter format. Articles will include treasurer and volunteer position requests.

Web Committee: Pat & Mel

- NYN Fall Assembly information is listed under activities and convention
- Stepping Stones Events is listed under Information
- Our Public Outreach page has been updated

August 2020 - AIS Traffic

- 4079 visitors viewing 17,869 pages
- 65% new and 34% returning visitors
- 51% mobile and 49% desktop viewing devices

The top 5 pages visited:

- Home Page
- Meeting List
- Newcomer
- Literature
- Anniversaries

If you have any suggestions, please let us know.

Volunteers: Mike

- No regular scheduled volunteers at this time
- John B, Rebecca B in the office weekly and answering messages. Mel is retrieving voicemail from the office and responding.
- Cleaning of the office per guidelines-please wipe off all surfaces and wear masks
- Rose will be coming in to make outreach calls to professionals and programs

Alateen: no report, contact on website

Finance: see treasurer report

Activities: open/no report

Intergroup Rep: open position

Unfinished Business:

- Mel appointed Rose B. as chair of outreach committee through 2020

New Business:

October Meeting Location – The church is willing to have us back in October. Group discussion revealed the majority of today’s members would like to meet electronically for the near future. The meeting October 10, will be electronic

We have not met since the July AI-Athon fundraiser, thank you to the organizers of this great event!

Thank you to all who will be leaving their ISR service this year, Lisa M and Russell.

Adjourn: Mel proposes/Lisa M. second at 11:30 with AI-Anon declaration

Next Meeting: October 10, 2020

Respectfully submitted Loron O.