

AIS Meeting Minutes  
November 4, 2017

**Present:**

**Ancelin – AIS Secretary**  
**Brian O – Public Outreach**  
**Connie – Newsletter**  
**Deb G. – Came to Believe ISR**  
**Elaine R – Finance Committee**  
**John B. – Treasurer/Evening Serenity ISR**  
**Maryann – Monday Sunshine ISR**  
**Megan N – Evening Serenity GR**  
**Mel Y. – Volunteers/Webster Monday ISR**  
**Mike H. – Book Depot/Faith & Hope ISR**  
**Mike W. – Hamlin Sunday Niters**  
**Pat H. – NYN Public Outreach/Penn Yan ISR**  
**Rebecca B. – Hope for Today ISR**  
**Rose B. – Serenity on Saturday ISR**  
**Sheila S. – Chairperson**

Sheila opened the meeting at 10 am with a moment of silence followed by the Serenity Prayer. Mel read the 12 Traditions. Mike H. read the Concepts. Rebecca read the Warranties. Megan read the expanded Concept 11. Roll call by 1<sup>st</sup> name.

Sheila reports she has someone interested in being Chairperson but the member is claustrophobic so the current small meeting space is preventing her from service. (Topic to be discussed further under new business). 2 speakers for the Tureen supper in March are from Syracuse. There is a working draft of the flyer which should be finalized soon. Working on a save the date flyer and then a finalized event flyer. Theme is "Keep It Simple Sweetheart".

Ancelin reports this will be her last AIS meeting as she will be attending a craft show as a vendor. Grateful for the opportunity to serve. Presents last months' minutes for acceptance, Mel made a motion to accept, Mike W. 2<sup>nd</sup>, approved.

There is no treasurer's report for the Month of October as of yet, will go out later. Voting on the new budget to follow.

There are no nominations for Activities Chairperson and no report for Alateen was received this month.

Mike H. reports all titles are in stock and sales are going well.

Elaine states there is not a report from the finance committee for the month. The proposed budget will be voted on during this meeting.

Pat reminded us that Connie will be the new NYN Public Outreach coordinator. Her information is on the NYN website. The Al-Anon member survey will be on the website [www.al-anon.org](http://www.al-anon.org) website soon.

Connie reports she is now receiving all emails to the newsletter email address. She will continue to have a 'Recovery through Service' section in the newsletter and will utilize snippets from the literature.

Mel reports there is 1 new volunteer to the office, hours are updated on the website.

Joni not in attendance; sent in a website report.

Brian read through his Public Outreach report. Pre-trial services were cancelled in October. Al-Anon will be there in December. Meeting at Jennifer House went very well with the last meeting. Ladies were actively engaged at the last meeting. Wants to order Al-Anon Faces Alcoholism 2018. Although we have 2017s in stock it is important for us as an outreach tool to keep current and have current dated materials on hand to hand out to the public. As discussed at the last meeting labels will be put on the 2017s with the AIS office info and all the ISRs in the room are encouraged to take a stack to their meeting and ask the treasurer for reimbursement. Rose reports she did just this and the group treasurer readily reimbursed her.

Brian is transitioning all of his PO materials to Kathleen who has been nominated for the position. Has found that keeping it simple is the best for outreach and keep cost down, bringing a clear message, a meeting list, the detachment flyer, and the AFAs.

Intergroup rep position remains open with no nominations.

**Unfinished business:**

A report was sent out to the distribution list from the office committee with their findings. John is thankful to all who participated. It has been found the office is still desired, useful, and will remain. Thanks to John for heading this committee.

**New business:**

The By-Laws committee membership is Megan, Pat H., Mike W., John, possibly Elaine, and Sheila S.

Megan reports the local AA board will meet & contact their WSO to make sure that they can rent space to us for our AIS meeting. If they cannot, they can request meeting space at the Al Sigl center on our behalf which would secure a space much quicker for Al-Anon AIS as they are current renters. Megan will report back in December on these options.

Kathleen is not present and did not send information in on her possible meeting space sight. Tom H. sent an email to Ancelin detailed he asked the church at 1775 East Ave. Their Board of Elders need to meet to discuss first.

Mel will reach out to Faith Lutheran further up Browncroft Blvd. and report next month. At this point renting a space up the road or at the AA office/Al Sigl center are the 2 best viable options to give AIS space to grow. A final decision will be made next month on this. Date and time of the meeting were discussed as well and it seems Saturday at 10 remains the best time for all to attend.

John asked if there were questions on the proposed 2018 Budget. Briefly went over the current 2017 budget and projected out the end of the year we are currently down \$200 in donations and the book depot is doing \$1,000 in sales. There was much discussion regarding donations, we can ask our groups to send in donations. AIS also did not send out a special mailer as it had done in the past.

Mel made a motion to approve the 2018 draft budget, Megan 2<sup>nd</sup>, ISRs voted, approved. Will be in the Newsletter.

Mike W. made a motion to vote all nominations as a block of candidates all together, Sheila 2<sup>nd</sup>, approved. ISRs voted and approved all nominations. All voted chairpersons start in January of 2018, will also be in the newsletter.

Kathleen – Public Outreach Coordinator. Rebecca – Book Depot Chairperson. Mel – Volunteers/Service Center.

Loron was nominated for Vice Chairperson. Her nomination will appear in the November newsletter and will be voted on in December.

Megan made a motion to end the meeting, Mel 2<sup>nd</sup> approved. Sheila read the closing along with the Declaration & Serenity Prayer. Meeting closed at 11:22 am.

Respectfully submitted,

Ancelin

**Next AIS meeting will be Saturday December 2<sup>nd</sup> at 10 am**

## AIS Treasurer Report 2017

November 4, 2017

AIS Treasurer Report – October 2017

Attached reports:

1. Banking Summary
2. Transaction Report
3. Budget

Summary:

• Checking Account Balance	6427.32
• Savings Account Balance	8040.72
• Book Depot Income:	1203.77
• <u>Donations:</u>	<u>505.00</u>
• Total Income:	\$1708.77
• Rent	353.50
• Phone	62.83
• Supplies	
• Book Depot Order	382.86
• <u>Insurance</u>	<u></u>
• Total Expenses	\$799.19
• Overall Cash Flow through 10-31-2017	\$909.58

Respectfully Submitted  
John B

# Banking Summary October 2017 - Last month

10/1/2017 through 10/31/2017

11/4/2017

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Category	10/1/2017- 10/31/2017
<b>INCOME</b>	
Book Depot Income	128.30
Day Of Sharing	88.50
Evening Serenity	76.00
Focus On Me	46.00
Herrietta AFG	22.00
Hope For Today	53.00
Joy Is Our Birthright	173.77
Monday Sunshine	7.00
Serenity Seekers	56.00
Webster Monday	8.00
Wednesday Olean AFG	400.10
Womans 12 & 12	145.10
<b>TOTAL Book Depot Income</b>	<b>1,203.77</b>
Group Donations	
Brighton Monday Night	15.00
Experience, Strength & Hope	40.00
Faith & Hope	100.00
Group # 27134	100.00
Monday Sunshine	50.00
Penfield Chapel	30.00
Penn Yan AFG	120.00
Serenity Seekers	25.00
Webster Monday	25.00
<b>TOTAL Group Donations</b>	<b>505.00</b>
<b>TOTAL INCOME</b>	<b>1,708.77</b>
<b>EXPENSES</b>	
AIS Office	
Phone	62.83
Rent	353.50
<b>TOTAL AIS Office</b>	<b>416.33</b>
Book Depot Expense	
WSO	382.86
<b>TOTAL Book Depot Expense</b>	<b>382.86</b>
<b>TOTAL EXPENSES</b>	<b>799.19</b>
<b>OVERALL TOTAL</b>	<b>909.58</b>

# Transaction October 2017 - Last month

10/1/2017 through 10/31/2017

11/4/2017

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Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
10/1/2017	Checking	1437	Rich Sam Pr... October Rent AIS Office:R...				R	-353.50
10/1/2017	Checking	1439	Al-Anon Fam...inv. # 410099Book Depot ...				R	-382.86
10/5/2017	Checking	S			--Split--	--Split--	R	463.10
10/12/2017	Checking	S			--Split--	--Split--	R	625.10
10/19/2017	Checking	S			--Split--	--Split--	R	524.57
10/26/2017	Checking	S			--Split--	--Split--	R	96.00
10/26/2017	Checking	other	Time Warner		AIS Office:P...		R	-62.83
<b>10/1/2017 - 10/31/2017</b>								<b>909.58</b>

**TOTAL INFLOWS** **1,708.77**

**TOTAL OUTFLOWS** **-799.19**

**NET TOTAL** **909.58**

**2017 AIS Budget**

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total To Date Year End
<b>Income</b>														
	<b>Budget</b>													
Checking Account		\$3,817.50	\$ 3,787.58	\$5,754.11	\$4,979.18	\$4,145.45	\$ 4,376.97	\$ 5,580.11	\$6,088.15	\$5,717.74	\$6,427.32			
Savings Account		\$8,040.11	\$ 8,040.18	\$8,040.24	\$8,040.31	\$8,040.38	\$ 8,040.44	\$ 8,040.51	\$8,040.58	\$8,040.65	\$8,040.72			
Book Depot	\$14,500.00	\$ 706.55	\$1,862.30	\$1,016.45	\$1,120.75	\$1,273.69	\$ 1,344.31	\$ 515.80	\$1,327.65	\$ 907.45	\$1,203.77			\$11,278.72
Donations	\$ 4,600.00	\$ 634.00	\$ 270.00	\$ 329.00	\$ 202.50	\$ 195.00	\$ 260.00	\$ 700.00	\$ 238.75	\$ 350.00	\$ 505.00			\$ 3,684.25
Insurance Certificates							\$ 100.00	\$ 50.00						
Tureen Supper	\$ 900.00			\$ 815.00										\$ 815.00
<b>Total Income</b>	<b>\$20,000.00</b>	<b>\$1,340.55</b>	<b>\$ 2,132.30</b>	<b>\$2,160.45</b>	<b>\$1,323.25</b>	<b>\$1,468.69</b>	<b>\$ 1,704.31</b>	<b>\$ 1,265.80</b>	<b>\$1,566.40</b>	<b>\$1,257.45</b>	<b>\$1,708.77</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$15,927.97</b>
<b>Expense</b>														
Chairperson/Inter Group Rep	\$ 400.00				\$ 50.00		\$ (50.00)							\$ -
<b>AIS Office</b>														
Insurance	\$ 500.00									\$ 477.97				\$ 477.97
Phone	\$ 850.00	\$ 63.11		\$ 125.14	\$ 62.70		\$ 125.40	\$ 62.66		\$ 125.09	\$ 62.83			\$ 626.93
Rent Office \$350/month	\$ 4,200.00	\$ 350.00	\$ 350.00	\$ 353.50	\$ 353.50	\$ 353.50	\$ 353.50		\$ 707.00		\$ 353.50			\$ 3,174.50
Supplies & Postage	\$ 450.00		\$ 67.99	\$ 45.60										\$ 113.59
Website	\$ 100.00													\$ -
Alateen	\$ 100.00													\$ -
Book Depot	\$13,000.00	\$ 957.36	\$ 971.69		\$1,922.93	\$1,825.48	\$ 813.81		\$ 351.36	\$1,224.80	\$ 382.86			\$ 8,450.29
Bank Service Charge	\$ -													\$ -
Public Information /Coop PC	\$ 300.00													\$ -
Tureen Supper/ fall fund raise	\$ 100.00	\$ 125.00												\$ 125.00
<b>Total Expenses</b>	<b>\$20,000.00</b>	<b>\$1,495.47</b>	<b>\$ 1,389.68</b>	<b>\$ 524.24</b>	<b>\$2,389.13</b>	<b>\$2,178.98</b>	<b>\$ 1,242.71</b>	<b>\$ 62.66</b>	<b>\$1,058.36</b>	<b>\$1,827.86</b>	<b>\$ 799.19</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$12,968.28</b>
<b>Income (Loss)</b>		<b>\$ (154.92)</b>	<b>\$ 742.62</b>	<b>\$1,636.21</b>	<b>(\$1,065.88)</b>	<b>\$ (710.29)</b>	<b>\$ 461.60</b>	<b>\$ 1,203.14</b>	<b>\$ 508.04</b>	<b>\$ (570.41)</b>	<b>\$ 909.58</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,959.69</b>

## 2018 AIS APPROVED Budget

Income	Budget
Savings Account	
Bank Adjustment	
Book Depot	\$ 14,100.00
Donations	\$ 5,000.00
Ins. Certificates	\$ 100.00
Tureen Supper	\$ 800.00
<b>Total Income</b>	<b>\$ 20,000.00</b>
<b>Expense</b>	
Chairperson/Inter Group Rep	\$ 200.00
<b>AIS Office</b>	
Insurance	\$ 500.00
Phone	\$ 800.00
Rent	\$ 4,500.00
Supplies & Postage	\$ 200.00
Website	\$ 300.00
Alateen	\$ 200.00
WSO	\$ 100.00
Book Depot	\$ 12,700.00
Bank Service Charge	
Public Information /Coop PC	\$ 300.00
Tureen Supper/ fall fund raiser	\$ 200.00
<b>Total Expenses</b>	<b>\$ 20,000.00</b>

APPROVED 11-4-2017