

Present:

Connie T	X	Newsletter	newsletter@aisrochester.org	
Loron	X	Vice-Chair/ISR	_____	
Pat H.	X	Monday Noon Cdga		
Rebecca B.	X	Book Depot	bookdepot@aisrochester.org	
Rose B.	X	Serenity on Saturday ISR		
Russell M.	X	Simple Beginnings		
Debbie b	X	Came to believe ISR		
Elaine R.	X			
Lisa M	X	Eastside ISR	_____	
Mel	X	Website/Webster Monday ISR	webcommittee@aisrochester.org	
John	X	Treasurer/Evening Serenity ISR	Treasurer@aisrochester.org	
Kathleen	X	Victor parentsisr/outreach	_____	
Jeff M	X		_____	

Loron opened meeting with a moment of silence and the Serenity prayer.

Readings:

- 12 Traditions – .
- 12 Concepts of Service – Russell
- Expanded Concept 12 - Loron

Roll call - see above

Reports - see attached and discussion below:

Chair - included in vice chair report (see below).

Vice chair - Loron covering as chair. See report.

- Note new meeting at Recovery Fitness starting this week.
- Reviewed list of meetings that do not have AIS connections through representation, email addresses – this list was passed out, Loron to include in next months report-thanks to Pat H for visiting meetings on this list
- Mel has created lists of AIS events easily accessed through the website- this will be a yearly planning tool and serve as “master calendar”

Secretary – Melisa has a new job and has resigned this position. She suggests that we work from a template that includes approving minutes, so we don’t miss these reviews. Template makes the job easier.

- Jeff M. is here at our meeting today to visit and took minutes, He will let us know if he is interested in service as AIS secretary.
- Our bylaws ask for draft of minutes to be sent out 10 days after meeting, will stick to that timeline.
- October and November minutes approved. Mel-motion/ John second

Treasurer – 2019 budget review

- **Need:** John asks for someone to review the books with him yearly as a check and balance audit, see John if able.
- Discussion- Would chairs reply to treasurer when asked for budget item, even if no change? book depot stock- Rebecca and Kathleen to create system to have a better idea of how much literature being used for her outreach. Kathleen thought 40\$ was her outreach budget, We encouraged her to keep track of direct costs (ie table rental) , work with Rebecca for literature. (sign out sheet? outreach box?)
- Russell noted that we have a 500\$ item for insurance, will that be spent this year? Due this month, we are not sure what the new New York North policy will cover (liability only), will keep insurance till clarified. We need insurance for 4 churches and the content of the ais office, the group agreed this level of insurance is needed.
- Suggest members check website for questions about finances or call ais. Newsletter this month will address finances.
- Discussion on how to send out an (annual) appeal for contributions. Loron will send out an end of year appeal to all on mailing list. Our request will also be in the newsletter.
- Pat H. -how real is the budget number for intergroup/chair? Will that suffice? Agreed we will keep track of 2019 expenses and submit to treasurer. (no invoices submitted in 2018) and update item as needed.
- Mel moved to have budget approved, Loron second motion carried.

Tureen supper-Debbi

- Theme to be determined soon, Debbi has co-chair working on details. Speakers have been invited. Flyers will be distributed soon. Confirmed 5\$ donation, event is from 12-5, Debbi will reach out to district reps for volunteers.

Public Outreach -Kathleen

- Flower City Fellowship, March 1-3 2019. conference theme “12 steps to freedom” Kathleen is chair of this committee to find speaker and members for panel discussions. Her speaker had canceled, looking for another. Group suggests she uses speaker s list for the panels. Mike H has agreed to help with outreach, including this project and he and Kathleen will discuss. The group needs to find a co-chair for this conference to help for 2020 and to support Kathleen and our mission in the 2019 convention.
- Kathleen will reach out to our community contacts and let us know when they need speakers, flacra does not need a monthly volunteer at this time. Court diversion may need coverage, Kathleen to ask speakers.
- Agreed that outreach cannot be done by committee of 1, will add Mike H. and ask members to be available for outreach. **Action: continue 1:1 ask for outreach service by all members**

Newsletter –

- Please have newsletter items in by Tuesday of next week. Thanks to the group for the feedback on the newsletter and the editing support of Pat H. This is Connie’s last newsletter, thank you so much for your coordination and condensing the newsletter with important links to our information.

Volunteers/Service Center – See report.

- Need volunteers for Monday office help.

Website – See report.

Intergroup Rep – Megan has reviewed by- laws with Mel.

Book depot –see report

December 2, 2018 Al-Anon information Service, minutes 12/01/2018-Approved

- World Service Conference Summaries (\$5 each)- this book has updates on Al-Anon growth, success and outreach worldwide. An uplifting and informative summary!
- Rebecca will look into credit card use for book sales.
- Currently well stocked with daily readers, How Al-Anon Works, and the intimacy book. Please use the al-anon faces alcoholism for our outreach, many copies in the office @ .35Cents.
- Rebecca reviewed letter from WSO reminding groups to return calls for "12 Step information" . The last survey revealed AIS centers return 80% of calls. What happens to the callers who do not get a callback? **Action-** Mel will find out how to access calls to the AIS number from an outside line, this should help with Monday coverage.

Alateen – no written report

- Resignation received for remaining Alateen leader. Diane's term as Alateen chair is up 12/31/18. Lisa and Joni have spoken with Kathy who is supporting the Alateen group in Irondequoit. Loron confirming contacts for outreach to Kathy.

Unfinished business:

Voting on Slate of 2019 officers:

- Loron O. as Chair-passed
- John B. as Treasurer-passed
- Shelia S. as newsletter committee chair-passed
- Pat H. nominated as website chair, Rose made motion, John B. seconded, will vote at January meeting.
- Thank you to our present and outgoing officers for their service.
- **AIS meeting date change**-John B. suggests moving meeting to the second Saturday of the month, making it easier to get financial reports in quickly and avoid some holiday conflicts. Group agreed this should be ok and will publish in newsletter and in upcoming meetings.
- **Bylaws update**-committee has met once (john b, Mel, Loron and Rebecca are committee) and will meet again in December. Will roll out recommendations in 2019.

Respectfully Submitted by Loron O. thank you to Jeff for notetaking.

Meeting closed with Al-Anon Declaration and the Serenity Prayer.

Adjourned 12 noon, next meeting Saturday, January 12