

AIS Meeting Minutes  
December 2, 2017

**Present:**

Ancelin – AIS Secretary  
Connie – Newsletter  
Dennis C – Spiritual Awakening ISR  
Elaine R – Finance Committee  
John B. – Treasurer/Evening Serenity ISR  
Joni H. – Website Chair  
Kathleen H. – Victor Parents ISR  
Loron O. – Hamlin Sunday Nighters ISR  
Maryann – Monday Sunshine ISR  
Megan N – Evening Serenity GR  
Mel Y. – Volunteers/Webster Monday ISR  
Mike H. – Book Depot/Faith & Hope ISR  
Pat H. – NYN Public Outreach/Penn Yan ISR  
Rose B. – Serenity on Saturday ISR  
Sheila S. – Chairperson  
Tom H. – Henrietta

Sheila opened the meeting at 10 a.m. with a moment of silence followed by the Serenity Prayer. Megan read the 12 Traditions; Dennis read the 12 Concepts of Service; Megan read the Warranties; Connie read the expanded version of Concept 12. Roll call by 1<sup>st</sup> name.

Sheila shared that she had enjoyed her last two years as chairperson, and gave kudos to Ancelin and Mel for all their help.

The November minutes were presented in Ancelin's absence. Pat. H. moved that the minutes be accepted, second by Mel; approved.

The treasurer's report was not available at the time of the meeting, but has been attached to these minutes. John indicated that donations and book sales had slowed down in November.

Diane M. did not send a report regarding Alateen. However, Joni asked a question about some confusion regarding a book order for the Alateen group. The consensus is that the Alateen group is sponsored by the Saturday morning Al-Anon meeting they are associated with, and that that group should be responsible for materials to support it. There was a discussion about AMIAS and re-certification of AMIAS, and that Alateen needs support. The line item in the AIS budget is for the Alateen Coordinator to go to NYNAC.

Tom made a motion that we put Alateen on the agenda for January, giving us all a chance to read in the Service Manual what the responsibilities for Alateen are. Second by Mel; approved.

The Tureen Supper Coordinator for 2018 is Debi ([debibear123@gmail.com](mailto:debibear123@gmail.com)) from the Come to Believe Chili group. Sheila has spoken to her about her responsibilities.

Becky and Kathleen H. are the Al-Anon co-chairs for the Flower City Fellowship, which is March 2-4, 2018. There will be four Al-Anon panels, 2 of which are about Adult Children and Double

Winners. Even though this is an AA function, it can be publicized by us because there is Al-Anon participation.

Mike H. reported that the Book Depot presently has an \$11,317 inventory, which doesn't include about \$800 in orders that should still be received this year. The transition to the new chairperson, Rebecca B., is going well. He and she have spent a few hours on the details of the depot, and he will stay on the committee. He hopes that she will be able to get the volunteers up to speed on the computer in regard to book depot matters. It will be announced in the Newsletter that a new shipment of Reaching for Personal Freedom workbooks has arrived. And, because new Service Manuals will be out in January, the ones that are left over from 2014-2017 will be recycled.

#### Public Outreach Report:

- Brian O., Connie T., and Mary S. did a presentation at Westfall Associates. There were approximately 25 people in attendance. The group was a mix of outpatient, staff, as well as friends and families. Each member shared their experience, strength, and hope and answered questions. The director was very pleased and has requested that Al-Anon return every 90 days to present to a new group. The next date is set for 2/8/18.
- Maggie G. from Scottsville Tuesday AFG will be visiting Highland Hospital inpatient detox program to speak with professionals. Brian has coordinated with Maggie to bring 50 2017 AFA's—Scottsville AFG will cover the cost. Maggie will also see if there is any interest in Al-Anon doing a presentation, her home group is very interested in participating.
- Kathleen H. will be taking the public outreach coordinator service position beginning in 2018. Brian and Kathleen will meet talk about the position and share any important reoccurring presentations.
- 2018 AFA's are being ordered, however, the book depot does have a back log of 2017's. Please consider purchasing these through your groups, from AIS, to distribute to the membership and request they participate in public outreach by leaving them in appropriate places. Examples of these are: doctor office, dentist, schools, etc. The cost of the AFA's are .35 cents each.

Thank you for the opportunity to be a trusted servant in the position of public outreach coordinator for the past two years. This vital 12th Step service work has deepened my recovery in wonderful ways. I have gotten to know other members by attending events with them and now have a deeper understanding of the "we" part of the program. It is a truly humbling experience to share our experience, strength, and hope to the public and be a voice for the gifts of Al-Anon.

Gratefully,  
Brian O.

Rose B. indicated that the Public Outreach coordinator should have a co-coordinator, and that each group should have an outreach person to work with the coordinator. Pat H. said we should get the districts involved in public outreach because there is a need for follow-up persons so the coordinator doesn't have to do it all. Brian has done a marvelous job.

Connie would like some input for the newsletter on people's favorite slogans.

Mel reported that more people (55% of new visitors) are using mobile devices to access the website than desktop computers.

## Old Business:

There was discussion of a new meeting place for our AIS meetings. Kathleen moved that we accept Faith Lutheran Church as a meeting site for our monthly meetings, second by Rose; approved. We will begin having our meetings there (2576 Browncroft Blvd, Rochester, ½ mile east of our office) in January 2018. The office will continue to be open after our meetings.

Tom indicated that when he was looking for a new place to hold our meetings he spoke to the church across from the East Avenue Wegmans, and they indicated that they would have room to house our office, as well as meeting room space, for less than \$300 a month. Tom will send this information to John for further investigation.

Megan nominated Sheila S-F for chairperson of the AIS board, second by Mike. The motion was approved; voting will be in January.

Thanks to Sheila for all her hard work!

Tom nominated Megan for Intergroup Rep, second by John. The motion was approved; voting will be in January.

## New Business

Kathleen will meet with John D. regarding deaf interpretation of our meetings.

A motion that AIS donate \$100 to WSO was made by Elaine, second by Mel, carried.

A motion was made by Tom, second by Dennis, that the meeting be adjourned. Sheila read the closing and we shared the AI-Anon Declaration and the Serenity Prayer.

Respectfully submitted,  
Megan N.

Next AIS meeting will be Saturday, January 6, 2018, 10 a.m., **FAITH LUTHERAN CHURCH, 2576 Browncroft Blvd. Enter and park in back.**

## **AIS Treasurer Report 2017**

December 7, 2017

AIS Treasurer Report – November 2017

### Attached reports:

1. Banking Summary
2. Transaction Report
3. Budget

### Summary:

• Checking Account Balance	6411.60
• Savings Account Balance	8040.78
• Book Depot Income:	1643.45
• <u>Donations:</u>	<u>205.00</u>
• Total Income:	\$1848.45
• Rent	707.00
• Phone	
• Supplies	
• Book Depot Order	953.17
• <u>Chairperson</u>	<u>204.00</u>
• Total Expenses	\$1864.17
• Overall Cash Flow through 11-30-2017	-\$15.72

Respectfully Submitted  
John B

**2017 AIS Budget**

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total To Date Year End
<b>Income</b>	<b>Budget</b>													
Checking Account		\$3,817.50	\$ 3,787.58	\$5,754.11	\$4,979.18	\$4,145.45	\$ 4,376.97	\$ 5,580.11	\$6,088.15	\$5,717.74	\$6,427.32	\$6,411.60		
Savings Account		\$8,040.11	\$ 8,040.18	\$8,040.24	\$8,040.31	\$8,040.38	\$ 8,040.44	\$ 8,040.51	\$8,040.58	\$8,040.65	\$8,040.72	\$8,040.78		
Book Depot	\$14,500.00	\$ 706.55	\$1,862.30	\$1,016.45	\$1,120.75	\$1,273.69	\$ 1,344.31	\$ 515.80	\$1,327.65	\$ 907.45	\$1,203.77	\$1,643.45		\$12,922.17
Donations	\$ 4,600.00	\$ 634.00	\$ 270.00	\$ 329.00	\$ 202.50	\$ 195.00	\$ 260.00	\$ 700.00	\$ 238.75	\$ 350.00	\$ 505.00	\$ 205.00		\$ 3,889.25
Insurance Certificates							\$ 100.00	\$ 50.00						
Tureen Supper	\$ 900.00			\$ 815.00										\$ 815.00
<b>Total Income</b>	<b>\$20,000.00</b>	<b>\$1,340.55</b>	<b>\$ 2,132.30</b>	<b>\$2,160.45</b>	<b>\$1,323.25</b>	<b>\$1,468.69</b>	<b>\$ 1,704.31</b>	<b>\$ 1,265.80</b>	<b>\$1,566.40</b>	<b>\$1,257.45</b>	<b>\$1,708.77</b>	<b>\$1,848.45</b>	<b>\$ -</b>	<b>\$17,776.42</b>
<b>Expense</b>														
Chairperson/Inter Group Rep	\$ 400.00				\$ 50.00		\$ (50.00)					\$ 204.00		\$ 204.00
<b>AIS Office</b>														
Insurance	\$ 500.00									\$ 477.97				\$ 477.97
Phone	\$ 850.00	\$ 63.11		\$ 125.14	\$ 62.70		\$ 125.40	\$ 62.66		\$ 125.09	\$ 62.83			\$ 626.93
Rent Office \$350/month	\$ 4,200.00	\$ 350.00	\$ 350.00	\$ 353.50	\$ 353.50	\$ 353.50	\$ 353.50		\$ 707.00		\$ 353.50	\$ 707.00		\$ 3,881.50
Supplies & Postage	\$ 450.00		\$ 67.99	\$ 45.60										\$ 113.59
Website	\$ 100.00													\$ -
Alateen	\$ 100.00													\$ -
Book Depot	\$13,000.00	\$ 957.36	\$ 971.69		\$1,922.93	\$1,825.48	\$ 813.81		\$ 351.36	\$1,224.80	\$ 382.86	\$ 953.17		\$ 9,403.46
Bank Service Charge	\$ -													\$ -
Public Information /Coop PC	\$ 300.00													\$ -
Tureen Supper/ fall fund raise	\$ 100.00	\$ 125.00												\$ 125.00
<b>Total Expenses</b>	<b>\$20,000.00</b>	<b>\$1,495.47</b>	<b>\$ 1,389.68</b>	<b>\$ 524.24</b>	<b>\$2,389.13</b>	<b>\$2,178.98</b>	<b>\$ 1,242.71</b>	<b>\$ 62.66</b>	<b>\$1,058.36</b>	<b>\$1,827.86</b>	<b>\$ 799.19</b>	<b>\$1,864.17</b>	<b>\$ -</b>	<b>\$14,832.45</b>
<b>Income (Loss)</b>		<b>\$ (154.92)</b>	<b>\$ 742.62</b>	<b>\$1,636.21</b>	<b>(\$1,065.88)</b>	<b>\$ (710.29)</b>	<b>\$ 461.60</b>	<b>\$1,203.14</b>	<b>\$ 508.04</b>	<b>\$ (570.41)</b>	<b>\$ 909.58</b>	<b>\$ (15.72)</b>	<b>\$ -</b>	<b>\$ 2,943.97</b>

## Banking Summary - Last month

11/1/2017 through 11/30/2017

12/7/2017

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Category	11/1/2017- 11/30/2017
<b>INCOME</b>	
Book Depot Income	144.90
Avon's good Old Gang AFG	107.60
Batavia Noon AFG	17.50
Canandaigua Noon	134.50
Cohocton AFG	55.00
Hope For Today	32.75
Joy Is Our Birthright	52.90
Living In The Solution	22.85
Penn Yan	125.00
Searching For Serenity	42.00
Serenity On Saturday	277.65
Serenity Seekers	30.00
Spiritual Awakening	241.40
St. Louis AFG	128.40
Stepping Stones	32.00
Survival To Recovery	16.00
Womans 12 & 12	183.00
<b>TOTAL Book Depot Income</b>	<b>1,643.45</b>
Group Donations	
Batavia Thursday Noon	30.00
Canandaigua Monday Noon AFG	50.00
Parents At Parkridge	50.00
Victor Parent's Group	75.00
<b>TOTAL Group Donations</b>	<b>205.00</b>
<b>TOTAL INCOME</b>	<b>1,848.45</b>
<b>EXPENSES</b>	
AIS Office	
Rent	707.00
<b>TOTAL AIS Office</b>	<b>707.00</b>
Book Depot Expense	
WSO	953.17
<b>TOTAL Book Depot Expense</b>	<b>953.17</b>
Chairperson - Inter Group Rep	204.00
<b>TOTAL EXPENSES</b>	<b>1,864.17</b>
<b>OVERALL TOTAL</b>	<b>-15.72</b>

Transaction - Last month

11/1/2017 through 11/30/2017

12/7/2017

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Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
<b>BALANCE 10/31/2017</b>								<b>14,453.29</b>
11/1/2017	Checking	1442	Rich Sam Pr... November ...	AIS Office:R...			R	-353.50
11/4/2017	Checking	S		--Split--	--Split--		R	368.75
11/7/2017	Checking	1440	Sheila Smyth NYN Fall A...	Chairperson ...			R	-204.00
11/9/2017	Checking	1444	Rich Sam Pr... December ...	AIS Office:R...			R	-353.50
11/9/2017	Checking			Book Depot I...			R	109.00
11/16/2017	Checking	S		--Split--	--Split--		R	842.95
11/22/2017	Checking	S		--Split--	--Split--		R	491.05
11/27/2017	Checking	1443	AI-Anon Fam...inv. # 411287	Book Depot ...			R	-953.17
11/30/2017	Checking	S		--Split--	--Split--		R	36.70
<b>11/1/2017 - 11/30/2017</b>								<b>-15.72</b>
<b>BALANCE 11/30/2017</b>								<b>14,437.57</b>
<b>TOTAL INFLOWS</b>								<b>1,848.45</b>
<b>TOTAL OUTFLOWS</b>								<b>-1,864.17</b>
<b>NET TOTAL</b>								<b>-15.72</b>