

**Al-Anon Service Meeting Minutes 11/11/2023**

**10 am-ELECTRONIC ONLY**

**Chair:** Pat-open meeting with the Serenity Prayer

Read: 12 Traditions-Diane, 12 Concepts of Service –John B., Warranties -Kathy M., Concept 11- expanded information –Loron from Forum 11/23. Group notes we use the concepts to work together to make decisions at AIS.

**Roll Call first names and AIS roles- Pat H-Chair, Loron O, Secretary, John B, Finance chair, Diane-treasurer, Barb-ISR St. Annes, Ellen V. Web Chair, Maggie intergroup rep, Maureen C.-Eastside ISR, Kathy M-Finance incoming, Marissa-healing hearts ISR. Theresa W. Newsletter, Erin Book depot Elissa, Victor Parents. Dennis C.-excused**

From Pat: Welcome all to the AIS Rochester monthly meeting. We hope you will find in this fellowship:

1. Growth in your program and understanding of how AIS works.
  2. A welcoming environment where members feel safe and can express opinions and ideas freely, w/o interruption or criticism.
  3. Discussion and actions that benefit the Al-Anon groups in the Rochester area and beyond. (We welcome feedback, especially ideas for improvement).
  4. Contact information for Officers and AIS members, and an orientation for new members.
- Thank you for your service; rotation of service is important for our group's health.

**Reports Below:**

**Secretary:** Last month's minutes on website and attached. If you did not get these materials, please email [Secretary@aisrochester.org](mailto:Secretary@aisrochester.org)

Motion to approve minutes: Erin, second, Maggie minutes approved.

**Treasurer-Diane:** reports on website and attached. Motion to accept: Elissa second: Marissa. treasurer report accepted. Budget to be voted on today.

*Discussion*-income positive for the year! Thanks to all who support AIS.

We Welcome Kathy M as Finance Chair-she has a background in finance and will use this to Serve Al-Anon. Outgoing finance chair will assist with handoff to Kathy.

## **Chairperson's report - Pat H.**

- We will be voting on the following positions: Chairperson - Pat H. Vice Chairperson - Robin S. Secretary - Maggie G. Office Manager-open Book Depot-open Finance Chairperson - Kathy M. Intergroup representative - Loron O.
- There is a study of the Service Manual on Wednesday evenings at 7 pm on zoom. All the information is on our website

*Discussion*-From manual discussion- personal member information posted to the AIS website is not maintaining Anonymity . Ais Rochester will correct. Members would prefer all forms of payment be available for members making purchases or donations. This is a goal for the future. Ellen is researching.

Reviewed the position of Activities person-anyone with an idea for community activity, dinner, lunch, online presentation, please bring to AIS and we will support you!

Discussion-Slate of candidates voted on by voting members. Slate is accepted! In December we will vote on the office coordinator position.

## **Vice-Chair: open position**

**Activities report:** -no report-open position

**Alateen report** – Group going well.

**Book Depot – Erin**-We have many copies of “a little time for myself” . Erin described the book depot job- to help with literature at conferences, fill orders. She has a lot of help from office volunteers. Group reminded Erin not to do all the work at the conferences where we sell literature. We have used checks, PayPal or cash for literature. She notes members do like the option of electronic payment.

**Finance-John**- review budget attached and website-budget vote today. Budget motion to accept-Loron Second, Erin budget passed. This is a document that can be amended to meet the needs of Ais Rochester. Thanks to John and the finance committee for work on the budget.

**Intergroup-Maggie**-no report this month

**Newsletter- Theresa**-pls have articles to Theresa by 11/15/23

Public Outreach Update 11/11/2023

## Public Outreach Update

11-11-2023

Committee members continue to follow through with individual projects; Libraries, Post Offices, Community Centers, Health Centers, and Coffee Shops. Follow up and restocking of materials as needed.

John L. Norris Clinic informational meeting continues to meet bi-weekly. Dennis has attempted to speak with the Assistant Director in charge of scheduling about the possibility of an actual Al-Anon meeting for friends and family. Connection with Assistant Director has taken place. Norris has concerns regarding community members coming into the treatment center and possible contraband being brought in. Next step is for the Assistant Director to schedule a meeting with the Director to explore this further.

Pre-Trial Services, Carol C. and Dennis arrived on 10-24-23 at the appointed time only to learn the session had been cancelled. Although not confirmed, the next scheduled session is planned to take place on or about 12-20-2023.

Beginner's meetings in the Rochester area continue to meet regularly, Wednesday at 11:00am and Saturday at 11:30am.

Dennis continues to mail Newcomer packets as requests come into AIS. Seven packets were mailed in the month of October.

Margaret E. continues to hold Outreach events in the Newark, NY community.

Following the Public Outreach Committee meeting of 8-20-2023, Dennis followed through with the purchase of a banner to be used at health fairs and conventions. Two banners were purchased because the cost was low. It was also believed that having two banners would allow for use at events in Rochester as well as events in outlying areas.

Dennis has begun an active recruitment for more members of the Public Outreach Committee.

Next meeting of the Outreach Committee is scheduled for November 15, 2023 at 6:00pm. Access to this meeting may be gained through [aisrochester.org](http://aisrochester.org) website.

Submitted in Service,  
Dennis C.

**Volunteer coordinator: no report**

## **Website Report- Ellen-**

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1. Please continue to send your events and committee meetings so I can put them on the events list

2 - Are you interested in helping on the web committee? No technical experience needed - just your ideas!!

3 - See web traffic information below

4 - I would like to start a conversation about a different way to order literature. An order form with pictures of each item and the ability to use a credit card to check out would cost \$700 to set up.

5 - I would like to also propose that we look at moving our website to the web server our web host is currently using. The target date to move the site would be Jan or Feb 2024. The site will not be changing - anyone going to our website will not notice a difference. This is all behind the scenes work. The purpose is to gather all our information in one place. It would involve: AIS Site Migration, Domain Transfer, SSL certificate, Email Server Migration (includes migrating all email accounts) The cost would be \$250, covered by the website budget.

*Discussion*-Domains names have been paid for the next two years; will this affect the migration? Ellen will check with John. Ellen will discuss with Erin, Diane, John, and Pat the process for the switch and payment methods -what works now? Note AIS owns the domain names and can transfer these if needed. More to come!

### **Group Announcements or concerns:**

**FCFC coming March 2024- see flyer**

**Book Depot and activity chair open positions.**

**D-25 living the solution group is ending 11/23 literature and funds will be donated and group records have been notified.**

### **Unfinished Business:**

discussion of support of new AIS members

### **New Business: FCFC next year-Ellen**

Bullet points: see newsletter

Adjourn with Declaration and Serenity Prayer- Motion to adjourn made by Erin, second Marissa motion passed and meeting adjourned

Respectfully submitted-Loron O AIS secretary.  
Next meeting 12/11/23